

Action Verbs

Accelerated	Commissioned	Enumerated	Involved	Recommended	Synthesized
Accommodated	Committed	Envisioned		Reconciled	Systematized
Achieved	Communicated	Established	Judged	Recorded	
Acquired	Compared	Estimated	Justified	Recruited	Tabulated
Acted	Compiled	Evaluated		Rectified	Tailored
Activated	Composed	Examined	Launched	Reduced	Traced
Adapted	Conceived	Excelled	Lectured	Referred	Trained
Addressed	Conceptualized	Executed	Led	Refined	Transacted
Adjusted	Concluded	Exercised	Licensed	Reformed	Transformed
Administered	Confirmed	Expanded	Linked	Regarded	Translated
Admitted	Consented	Expedited	Maintained	Regulated	Transmitted
Advanced	Consolidated	Extended	Marketed	Rehabilitated	Troubleshoot
Advertised	Constructed		Measured	Reinforced	
Advised	Contracted	Fabricated	Mediated	Rejuvenated	Updated
Aided	Contributed	Facilitated	Minimized	Related	Upgraded
Alleviated	Converted	Familiarized	Mobilized	Relieved	
Allocated	Convinced	Fashioned	Modeled	Remedied	Validated
Allowed	Cooperated	Figured	Moderated	Remodeled	Valued
Altered	Coordinated	Finalized	Modified	Repaired	Visualized
Ameliorated	Correlated	Forecasted	Monitored	Reported	
Amended	Counseled	Formulated	Motivated	Represented	Wrote
Analyzed	Created	Fostered	Multiplied	Researched	
Appointed	Critiqued	Founded		Reserved	
Appraised	Customized	Fulfilled	Negotiated	Resolved	
Approved				Retrieved	
Approximated	Debugged	Generated	Officiated	Reviewed	
Arranged	Dedicated	Grew	Operated	Revised	
Assembled	Delegated	Guaranteed	Orchestrated	Revitalized	
Assessed	Demonstrated	Guided	Organized		
Assigned	Designated		Originated	Sanctioned	
Assisted	Designed	Hired	Overhauled	Satisfied	
Attained	Developed			Scheduled	
Attested	Devised	Identified	Performed	Scrutinized	
Audited	Diagnosed	Illustrated	Persuaded	Secured	
Augmented	Directed	Implemented	Pioneered	Served	
Authored	Displayed	Improved	Planned	Settled	
Authorized	Drafted	Improvised	Polished	Shaped	
		Increased	Prepared	Smoothed	
Balanced	Eased	Indexed	Prescribed	Solicited	
Bolstered	Eclipsed	Indicated	Prioritized	Solved	
Brainstormed	Edited	Influenced	Processed	Spearheaded	
Budgeted	Educated	Informed	Procured	Specified	
Built	Elevated	Initiated	Produced	Stimulated	
	Elicited	Innovated	Projected	Streamlined	
Calculated	Employed	Inspected	Promoted	Strengthened	
Catalogued	Empowered	Inspired	Publicized	Studied	
Centralized	Enabled	Instituted	Purchased	Submitted	
Certified	Encouraged	Instructed		Substantiated	
Chaired	Endorsed	Integrated	Queried	Suggested	
Chartered	Engineered	Interpreted	Questioned	Summarized	
Clarified	Enhanced	Interviewed		Supervised	
Coached	Enlarged	Introduced	Raised	Supplemented	
Collaborated	Enlisted	Invented	Rated	Surveyed	
Collected	Enriched	Investigated	Realized	Sustained	