The Professional Development Program Seminar Series:  
**Preparing Future Faculty – Workshop I (May 19- May 21, 2014)**

**Description**
Workshop I on Preparing Future Faculty provides an overview of teaching methods and the fundamentals of the teaching profession along with Learning Outcomes and Assessments. We will define effective and specific pedagogical techniques; as well as techniques for grading, interacting with students, teaching large classes, etc. Workshop will be presented by experienced instructors.

Workshop registration priority will be given to PhD students post Candidacy and Postdoctoral Fellows. Other graduate students may have an opportunity to participate if space is available. NOTE: pre-reading and homework assignments between sessions are required to be completed by all those participating.

See the following pages for the seminar outline and registration form.

**Preparing Future Faculty Seminar Series**

Preparing Future Faculty Seminar Series will include three workshops offered to graduate students and postdoctoral fellows at Rensselaer. The workshops will each run once through the year.

**Workshop I: Spring – Pedagogical Techniques and Learning Outcomes & Assessments**

**Workshop II: Fall – How to be an Academic/Preparing the Future Professoriate**

**Workshop III: Winter/Spring – Building Your Research Program; Proposal Writing; and Funding**
Preparing Future Faculty – Workshop I Seminar Outline:

Monday - Wednesday, May 19-21, 2014

Sessions to be held in the Folsom Library Fischbach Room

Monday, May 19: 12:45 – 4:30 pm
**Topic:** Statement of Teaching Philosophy/Pedagogical Techniques

Discussions will include defining good teaching and developing a philosophy of teaching and teaching portfolio.

Tuesday, May 20: 12:45 – 4:30 pm
**Topic:** Learning Outcomes & Assessments

Discussions will include creating course objectives (who are your students and what do they need?) and course assignments and assessments.

Wednesday, May 21: 12:45 – 4:30 pm
**Topic:** Learning Outcomes & Assessments (continued) and Wrap-Up/Recap

**NOTE:** pre-reading and homework assignments between sessions are required to be completed by all those participating. Pre-reading assignments will be emailed to participants prior to the first session.

**Participants should plan to bring their laptops to the workshop. Drinks & Dessert to be served. Feel free to bring your lunch.**
The Professional Development Program Seminar Series:

**Preparing Future Faculty – Workshop I (May 19- May 21, 2014)**

Registration Form

First Name: __________________________ Last Name: __________________________

E-mail address: ____________________________________________________________

Department: __________________________________________________________

Check:

___ PhD Student: (post-candidacy: ___ yes or ___ no and # of years in program ______)

___ Postdoctoral Fellow

___ Master’s Student (if space is available)

Registrations will be accepted through **May 9th** and should be either mailed, faxed, or dropped off to the Office of Graduate Education.

Office of Graduate Education
RPI – 110th 8th Street
Troy, NY 12180
Attn: Ajuba Jones

Fax: 518-276-2256 Email/Scan: jonesa3@rpi.edu

Forms are also available at the Grad Ed Office; with your department; or on line at [http://gradoffice.rpi.edu/update.do?artcenterkey=232](http://gradoffice.rpi.edu/update.do?artcenterkey=232)

*******************************************************************

Questions? Contact Connie Grega, Office of Graduate Education/Professional Development Programs at gregac@rpi.edu or 518-276-6761.

4/30/14 Date received by OGE: ________________________